

BYLAWS OF

ARTICLE ONE - ORGANIZATION

The name of the organization shall be _____. The organization may, at its pleasure, by the majority vote of the eligible voting members, change its name.

ARTICLE TWO - PURPOSE

This organization has been organized to operate a bicycle moto-cross racing track and to promote the sport of bicycle moto-cross racing as authorized and sanctioned by the National Bicycle League, Inc. (NBL). The organization shall be responsible for promoting the sport of bicycle motocross in accordance with the rules and regulations as set forth by the National Bicycle League, Inc.'s Official Track Manual for Affiliates and their Official Rules of Competition. This shall involve all youth who are capable of participating in order to teach youth good sportsmanship and respect, to teach proper bicycle safety, to provide for family activities that involve youth and parents, and to assist with improvements, races and promotion of the local track.

ARTICLE THREE - MEMBERSHIP

Membership in this organization shall be open to all age classifications outlined in the NBL Official Track Manual for Affiliates and the Official Rules of Competition who participate in the organization, or who have served in the operation of local events, as governed by the National Bicycle League, Inc.

ARTICLE FOUR - VOTING

Members eligible to vote shall be defined as those members who are 18 years or older and attend at least two (2) of the regularly scheduled meetings, or a parent (18 years or older) of a minor child and attends at least two (2) of the regularly scheduled meetings, and any person 18 years old and older who has served in the operation of at least 25% of the local events. The (2) meetings will be tracked and counted on a rolling 12 month schedule, beginning with the annual meeting of the previous year.

Voting Members will vote on the following issues:

1. Changing the name of the organization.
2. Approval of operating annual budget
3. Approval of any contracts, leases, or other binding documents.
4. Approval of changes to the bylaws.
5. Election of officers.
6. Approval of expenditures over \$4,000, not already approved in the budget.

Approval of any of these issues is by majority vote of those members attending the meeting.

At all meetings, all votes shall be by voice or a show of hands, excluding the vote for officers at the annual meeting, which shall be by written ballots. Members must be present to vote and may not vote by proxy.

ARTICLE FIVE - BOARD OF DIRECTORS

The business of this organization shall be managed by a board of directors consisting of the President, Vice President, Secretary, Treasurer, Clerk of Course and at least one (1) member at large. The board of directors shall be responsible for the management of the affairs and business of this

organization. Said board of directors shall only act in the name of the organization when it shall be regularly convened by its chairperson. After due notice to all directors of such meeting, a majority of the members of the board of directors shall constitute a quorum. One person may hold no more than one director position simultaneously. Any decision made by any single board member may be overruled by the majority of the rest of the board of directors.

All first time, newly elected or appointed, Board members are required to pass a background check, according to the guidelines of the NBL, prior to filling their position.

Vacancies on said board of directors shall be filled by an appointment of the President, with ratification by the officers of the board at the next regularly scheduled meeting, for the balance of the fiscal year.

ARTICLE SIX - OFFICERS

The elected officers of the organization shall be as follows. The board may from time to time add or remove officers.

PRESIDENT: The President shall preside at all membership meetings. The president shall, by virtue of his/her office be chairperson of the board of directors.

The President shall present at each annual meeting of the organization an annual report of the work of the organization. The president shall appoint all temporary committees. The President shall ensure reports, and certificates as are required by law are properly kept and filed. The President shall have such other powers as may be reasonably construed as belonging to the Chief Executive of this organization, that are not the sole responsibility of the Track Director or the Clerk of Course.

VICE-PRESIDENT: The Vice-President shall, in the event of the absence or inability of the President to exercise his/her office, become acting President of the organization with all rights, privileges, and powers as if the Vice-President had been duly elected as President.

SECRETARY: The Secretary shall keep the minutes and records of the organization in an appropriate manner. It shall be the Secretaries duty to file any certificates required by statue, state or federal. The Secretary shall give and serve all notices to the members of this organization. The Secretary shall be the official custodian of the records of the organization. The Secretary shall present to the membership, at any meeting, any communications addressed to the Secretary of the organization. The Secretary shall attend to all correspondence of the organization. The Secretary shall call roll at the beginning of each and every meeting.

TREASURER: The Treasurer shall have care and custody of all funds belonging to the organization and shall be solely responsible for such funds or securities of the organization. The Treasurer shall cause to be deposited in a regular business bank or trust company, all deposits of the organization which shall be made on at least a weekly basis. The Treasurer will maintain no more than \$5,000.00 balance in the checking account. Funds over that amount will be deposited to the savings account unless needed for a special event. The Treasurer shall render, at regular meetings an accurate report of all funds received and disbursed. A written account of the finances of the organization shall be presented and such report shall become part of the minutes of said meeting.

TRACK DIRECTOR: The Track Director shall be responsible for all aspects of track operations, as directed by a majority of the board: scheduling and promoting races, track construction and maintenance, race day staffing, insurance, concessions, first aid coverage, public address systems,

registration and scoring facilities, rainy weather protection, and track grooming and repair during the race. The Track Director shall delegate the work to responsible persons who will work under his/her direction. The Track Director will be responsible for the licensing of the track officials: Clerk of Course, Referee, Starter, Corner Marshals, Stager, and Head Scorer. The Track Director must have a thorough understanding of bicycle moto-cross and knowledge of the sanctioning body's rules of competition.

CLERK OF COURSE: The Clerk of Course must be licensed with the sanctioning body. The Clerk of Course shall be responsible for the licensing, registration, and classification of all participants in an event and for scheduling the days races on the appropriate forms for the submission of all race reports to the home office of the sanctioning body in accordance with the rules and guidelines as required. The Clerk shall appoint volunteers to assist in the following duties, Cashier, Registrar, Moto-Posting, beginners' representative.

ASSISTANT CLERK OF COURSE: Assist in any of the above . Assume responsibility of Clerk of Course in the Clerk of Course's absence. Should be NBL licensed. To be an appointed position, Head Official: Must know all rules of competition. Responsible for directing and controlling the actual racing. Receive and rule on all protests. Responsible for conducting or assigning riders meeting prior to each race, making sure bicycle inspection is conducted before each days race and holding officials meetings with the officials of the days race prior to race. Co-operate with all State and National Officials.

ASSISTANT HEAD OFFICIAL: Assist in any of the above and assume all of the above responsibilities in the absence of the Head Official. To be an appointed position.

HEAD SCORER: Must know all rules of competition. Determines the order of finish in cases of ties, Prepares Scoring Pads. Staffs the finish line with qualified Scorers.

No two people of the same family shall hold any two of the above offices in one given year, If no one is available or qualified at nomination time. the above ruling shall be overruled. with the exception of check endorsement. All the above listed assistants positions to be elected by the voting members or appointed by his or her superior officer.

All the above officials except the Treasurer must be NBL licensed.

ARTICLE SEVEN - COMMITTEES

Committees shall be formed as necessary.

ARTICLE EIGHT - REMOVAL OF DIRECTORS AND OFFICERS

The general membership. at any meeting, by a vote of 3/4 of those present, may remove or replace any officer or director of this organization, with an appropriately qualified successor. Any officer who resigns from office may not run for this office for one calendar year. Any elected officer who is absent from two consecutive meetings may be voted on for removal of office.

ARTICLE NINE - BUSINESS CONDUCT

Funds for this organization shall be maintained in a separate bank account, and funds shall not be commingled with personal bank accounts of any individual whether associated or not with the organization.

Any two (2) officers are required to sign checks or drafts, or similar instruments of the organization.

Any expenditure over \$2,000 requires approval of the majority of the Board.

No officers shall, for any reason of his/her office, be entitled to receive any salary from the organization.

No officer or director shall lend or borrow funds belonging to this organization.

The conducting of any and all business of the organization shall be done under the confines and constraints of any operating annual budget. Said budget shall be approved within sixty (60) days of the commencement of the organizations fiscal year, and such approval shall be by simple majority vote of the voting members at that meeting.

ARTICLE TEN - CONTRACTS

All contracts, leases, or other binding documents, shall be signed by at least two (2) members of the board of directors of the organization and only after the approval of the majority of the voting membership at a legal meeting of the membership of the organization at which a vote on said contract was taken.

ARTICLE ELEVEN- FISCAL YEAR

The fiscal year of this organization shall be the period commencing January 1st and ending December 31st.

ARTICLE TWELVE - EMPLOYEES

The Board of Directors shall hire and fix the compensation of any and all employees which they, at their discretion, may determine may be necessary to conduct the business of this organization.

ARTICLE THIRTEEN - LIABILITY

No member of this organization, either voting or otherwise shall be personally or otherwise liable for any of the board approved debts, liabilities, and/or obligations of this organization.

ARTICLE FOURTEEN – POLICIES AND PROCEDURES

The organization shall subscribe and adhere to the National Bicycle League, Inc.'s Official Track Manual for Affiliates and their the Official Rules of Competition.

ARTICLE FIFTEEN - AMENDMENTS

These Bylaws may be amended by a vote of the majority of the eligible voting membership at any Annual Meeting.

Executed this _____ Day of _____, _____ at _____

and adopted for the _____ year as currently written.